



SANT BABA BHAG SINGH UNIVERSITY

Village Khiala, PO Padhiana, Distt - Jalandhar

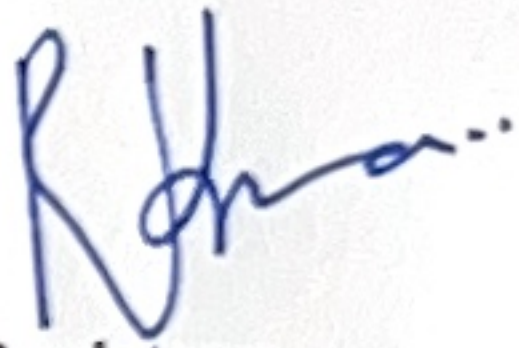
Ref.No: SBBSU/25/2439

Date: 4.11.2025

OFFICE ORDER

As per the orders of the Competent Authority, the working hours of the University shall be from 9:00 AM to 4:00 PM with immediate effect and till further orders. Employees using their own conveyance are required to remain in the campus up to 4:15 PM. Further, Saturdays will also be working day occasionally.

All concerned to note please for strict compliance and bring these instructions into the notice of all concerned.


Registrar
SBBSU

To:

1. Dean Academics
2. Controller of Examination
3. All Deans / Dy Deans
4. All Directors / Dy. Directors
5. All HoDs and CoDs (For circulation among all faculty, staff and students)
6. C.A.F.O, T&P Cell, Chief Warden (Boys Hostel), Warden (Girls Hostel), Admission Cell, Librarian, Estate Officer, Incharge Dispensary, Store Incharge, Workshop Supdt, Manager Facilities
7. Website Incharge
8. Notice Board

Cc:

1. Secretary, SBBSMCS – for kind information please
2. Vice-Chancellor, SBBSU – for kind information please